

<b>RECRUITMENT RULES FOR THE POST OF SECRETARY</b>	
Scale of Pay	Level-13 of the pay matrix ( ₹ 123100-215900) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	DEPUTATION
Classification of the Post	Group 'A'
Category	N/A
Age	Below 56 Years (on closing date)
Educational and other qualifications/ experience	<p>a. From All India Services and organized Group A Services holding analogous posts on regular basis or 5 years regular service in the scale of Level-12 of the pay matrix ( ₹ 78800-209200 revised under 7<sup>th</sup> CPC) (pre-revised ₹ 15600-39100 with G.P ₹ 7600 PB-3 as per 6<sup>th</sup> CPC) or (pre to pre-revised ₹ 12000-375-16500) having knowledge of:</p> <p>(i) Govt. of India Rules &amp; Regulation regarding Administrative &amp; Services Matters, Finance &amp; Accounts and Legal Matters.</p> <p>(ii) Working knowledge of Hindi/English and Computers.</p> <p style="text-align: center;"><b>Failing which</b></p> <p>b. Officers of Govt/Semi Govt/Autonomous Bodies or Institutions holding analogous post on regular basis or 5 years of regular service in the grade of Level-12 of the pay matrix ( ₹ 78800-209200 revised under 7<sup>th</sup> CPC) (pre-revised ₹ 15600-39100 with G.P ₹ 7600 PB-3 as per 6<sup>th</sup> CPC) or (pre to pre-revised ₹ 12000-375-16500) having knowledge of:</p> <p>(i) Govt. of India Rules &amp; Regulation regarding Administrative &amp; Services Matters, Finance &amp; Accounts and Legal Matters.</p> <p>(ii) Working knowledge of Hindi/English and Computers.</p> <p><b>Desirable</b></p> <p>(i) Second Class Masters degree with 55% Marks Or</p> <p>(ii) PG Degree/Diploma in Management</p>

<b>RECRUITMENT RULES FOR THE POST OF DIRECTOR (VOCATIONAL EDUCATION)</b>	
Scale of Pay	Level-13 of the pay matrix ( ₹ 123100-215900) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of Post	Group 'A'
Category	UR
Age	Preferably below 52 Years
Educational and other qualifications/ experience	<p><b>Essential</b></p> <ol style="list-style-type: none"> <li>1) At least second-class Master's Degree with 55% marks or B+</li> <li>2) 10 years regular service in the scale of Level-11 of the pay matrix ( ₹ 67700-208700 revised under 7<sup>th</sup> CPC) (pre-revised ₹ 15600-39100 with G.P ₹ 6600 PB-3 as per 6<sup>th</sup> CPC) or (pre to pre-revised ₹ 10000-325-15200) or 5 years of regular service in the pay scale of Level-12 of the pay matrix ( ₹ 78800-209200 revised under 7<sup>th</sup> CPC) (pre-revised ₹ 15600-39100 with G.P ₹ 7600 PB-3 as per 6<sup>th</sup> CPC) or (pre to pre-revised ₹ 12000-375-16500) in any of the following fields. <ol style="list-style-type: none"> <li>i) Conduct of public examination at the Board or University level, work of confidential section (paper setting/confidential paper printing) examination reforms with particular reference to improvement of mechanics of examination, internal assessment, scholastic and non-scholastic achievement Or</li> <li>ii) Planning, preparation and production of self- learning materials/ text books at pre-degree level especially for vocational/ professional courses, running of any reputed institute in Vocational Education/Training Approved by AICTE or any State Government Or</li> <li>iii) Educational Administration including HRD, training of teachers, running of any reputed school/college level institution, management and finance of educational institutions, learner support system.</li> </ol> </li> <li>3) Organization of Seminars/Conferences and Orientation Programmes.</li> <li>4) Working knowledge of Hindi/English.</li> </ol> <p><b>Desirable</b></p> <ol style="list-style-type: none"> <li>1. Either a Doctorate Degree of an Indian or Foreign University or equivalent published research work of high standard.</li> <li>2. Outstanding academic contribution in the field of distance education.</li> <li>3. Post Graduate/Degree/Diploma in Management/ Teaching/Education.</li> <li>4. Experience in an Open Learning/Distance Education Institution.</li> </ol>

<b>RECRUITMENT RULES FOR THE POST OF DIRECTOR (EVALUATION)</b>	
Scale of Pay	Level-13 of the pay matrix ( ₹ 123100-215900) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of Post	Group 'A'
Category	EWS
Age	Preferably below 52 Years
Educational and other qualifications/ experience	<p><b>Essential</b></p> <ol style="list-style-type: none"> <li>1) At least second-class Master's Degree with 55% marks or B+</li> <li>2) 10 years regular service in the scale of Level-11 of the pay matrix ( ₹ 67700-208700 revised under 7<sup>th</sup> CPC) (pre-revised ₹ 15600-39100 with G.P ₹ 6600 PB-3 as per 6<sup>th</sup> CPC) or (pre to pre-revised ₹ 10000-325-15200) or 5 years of regular service in the pay scale of Level-12 of the pay matrix ( ₹ 78800-209200 revised under 7<sup>th</sup> CPC) (pre-revised ₹ 15600-39100 with G.P ₹ 7600 PB-3 as per 6<sup>th</sup> CPC) or (pre to pre-revised ₹ 12000-375-16500) in any of the following fields. <ol style="list-style-type: none"> <li>i) Conduct of public examination at the Board or University level, work of confidential section (paper setting/confidential paper printing) examination reforms with particular reference to improvement of mechanics of examination, internal assessment, scholastic and non-scholastic achievement Or</li> <li>ii) Planning, preparation and production of self- learning materials/ text books at pre-degree level especially for vocational/ professional courses, running of any reputed institute in Vocational Education/ Training Approved by AICTE or any State Government Or</li> <li>iii) Educational Administration including HRD, training of teachers, running of any reputed school/college level institution, management and finance of educational institutions, learner support system.</li> </ol> </li> <li>3) Organization of Seminars/Conferences and Orientation Programmes.</li> <li>4) Working knowledge of Hindi/English.</li> </ol> <p><b>Desirable</b></p> <ol style="list-style-type: none"> <li>1. Either a Doctorate Degree of an Indian or Foreign University or equivalent published research work of high standard.</li> <li>2. Outstanding academic contribution in the field of distance education.</li> <li>3. Post Graduate/Degree/Diploma in Management/ Teaching/Education.</li> <li>4. Experience in an Open Learning/Distance Education Institution.</li> </ol>